



Coventry City Council

Briefing note

To: Education and Children's Scrutiny Board

Date: 9th February 2017

Subject: Outstanding Issues Report

1 Purpose of the Note

- 1.1 To inform Members of the approach to be taken on progress, outcomes and responses to recommendations and substantial actions made by the Scrutiny Board.

2 Recommendations

- 2.1 Members are recommended to:
- 1) Note the attached outstanding issues at Appendix 1

3 Information/Background

- 3.1 When recommendations and actions are made following a scrutiny meeting, they are circulated to the relevant Cabinet Member and officer, and recorded on a recommendations tracker.
- 3.2 The purpose of this report is to bring to the Boards attention the responses received from Cabinet Members and officers in regard to recommendations and actions from previous meetings.
- 3.3 Once a response has been received or an action dealt with, it will be removed from this report and kept in the full recommendations tracker. The complete tracker can be viewed by contacting the Scrutiny Team on the details below.

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Appendix 1 - Outstanding Issues

Meeting Date	Agenda Item	Cabinet Member	Rec', Action or Info	Recommendations/ Actions	Response/ Status
21st July 2016	Early Help Strategy Progress Report		I	The SB were keen to communicate to all providers including schools and nurseries a standardised definition of 'school ready' including a list of expectations i.e. be able to tie a shoe lace	Definition circulated to Members 20/1/17 COMPLETE
13th October 2016	Health Visiting Services	Cllr Caan/ Cllr Ruane	R	The Cabinet Member for Public Health and Sport and the Cabinet Member for Children's Services are recommended to: 1) Request that the Director of Public Health and the Director of Children's Services discuss how to calculate an average number of CAF's it is appropriate for Health Visitors to hold.	Briefing note send to Cabinet Members 2/11/16 2/11/16 Response from Cllr Ruane requesting officers to prepare a response
10th November 2016	Prevent in Schools		I	Members requested data regarding the number of schools delivering Prevent training be made available	Response from Geoff Thomas 12/1/17 - We are working to generate local information regarding prevent in schools, in particular I am hoping to prepare information from three sources by the end of January. Firstly, a survey is being distributed to all school safeguarding leads next week, with a two week turn around requesting data on the type and number of training events they have undertaken on Prevent. Secondly, is a record of the schools I have personally engaged with. Thirdly is a review of staff response to the WRAP training I have provided since the Committee met in November.
10th November 2016	Prevent in Schools		A	Officers monitor the quality of the training where we can gain access to the material	

8th December 2016	Education Travel Assistance Policy Changes – Public Consultation		I	The cost of providing only what is statutorily required be shared with the Board	Calculations are in progress
8th December 2016	Work programme		A	The 2 Cabinet Reports in the new year for the two consultation reports considered today be shared with SB2 for information	Reports are due to go to Cabinet on 7 th March, published on 27 th February
8th December 2016	Work programme		A	Officers investigate Member visits to children’s residential homes	
12th January 2017	Improvement Board Report		A	DfE feedback be circulated to SB2 when it is available	
12th January 2017	Improvement Board Report		A	New Audit framework to come to SB2 and Neil Mac Donald the new strategic lead for Quality Assurance and Performance be invited	Added to the work programme COMPLETE
12th January 2017	CSCB Annual Report		I	Info about what is included in the other categories on a number of the charts.	information received - circulated to the Board on 27/1/17 COMPLETE
12th January 2017	CSCB Annual Report		A	Peer Review be circulated to SB2 when it is available	
12th January 2017	CSCB Annual Report		A	LSCB to come back with the interim report and priorities	Added to the work programme COMPLETE
12th January 2017	Coventry Safeguarding Children’s Board Serious Case Review Update	Cllr Caan	A	Write to the chair of the Health and Wellbeing Board regarding investigating the possibility of Coventry providing baby boxes	Letter to be written to Cllr Caan. Sent to Cllr Mutton for approval 25/1/17
12th January 2017	AOB		I	SB requested information about actions following Seva school Ofsted report	Response from Kirston Nelson 19/1/17 - sent to the Chair I have already agreed with Cllr Maton I will provide an update to the Chair, and the Lead members for Children’s and Education.